

**COMMITTEE OF THE WHOLE MINUTES  
JUNE 12, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, June 12, 2023, in Building E, Room E100.01.

**1. Call to Order by Presiding Officer**

Chair Redmer called the meeting to order at 3:02 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee, Mr. Kolbusz.

*Trustees absent:* Dr. Ollayos arrived at 3:25 p.m.

*ECC Staff present:* Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting**

No considerations necessary at this meeting.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Dr. Ramos, Executive Director of EDI.

**4. Approval of Meeting Minutes of the Committee of the Whole, May 8, 2023**

Chair Redmer requested approval of the minutes of May 8, 2023.

*Motion:* Trustee Parks moved to approve the minutes as presented.

*Second:* Trustee Nowak seconded the motion.

*Roll-Call Vote:* Aye, 6; Redmer, Rakow, Nowak, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye: motion carried.

**5. Presentations**

**D. Strategic Plan Video – Mr. Garber**

Dr. Garber shared the strategic plan video.

**A. Workforce Development and Continuing Education – Dr. De rosier-Cook**

Dr. De rosier-Cook provided an overview of the division, how the community and local businesses are connected. In FY23 the division received \$689,199 in grant funding. Perkins funds and WIOA grants also fund this area. Mr. Tremayne Simpson reviewed the different opportunities such as SPEL, internships, apprenticeships and pre-apprenticeships. He also reviewed the future needs initiatives. Mr. Tim Whitney spoke on the corporate and community education provided by the division.

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**B. Liberal, Visual and Performing Arts – Dr. Perkins**

Dr. Mary Perkins and Mr. Tommy Hensel provided an overview of the proposal to offer beer/wine (for an additional cost) before/during/after the 12 center stage performances for one year as a pilot. The proposal includes adding language to the current alcohol policy to allow “spirits” on campus, as this could be a future request for consideration. Mr. Hensel plans to work with local breweries within the community. Trustee Parks suggested that we also partner with local food truck companies for patrons to purchase food. Trustee Nowak asked if we would have to make a change to our current liquor license. The current liquor license would have to be updated and changed to accommodate this proposal. Trustee Ollayos offered support for this proposal.

**C. Health Clinic – Mr. Ray**

Mr. Ray provided a review of this initiative, specifics on what is required, and how this project would be funded. He indicated that it would be for ECC students and employees. Advocate could provide a physician’s assistant (PA) or nurse assistant (NA) for up to 40 hours per week. However, we would start slow with 20 hours; review the usage data and determine how to proceed after year one. Trustees asked several questions to gain more clarity. Temporary and permanent locations were discussed. There would be a cost to create a permanent location for a clinic. The goal is to have the clinic available in FY24.

**6. Construction Update**

No updates provided.

**7. 75<sup>th</sup> Anniversary Update**

No updates provided.

**8. FY2024 Budget**

Ms. Heather Scholl reviewed changes made in the operational budget which was initially presented at the May Finance Meeting.

Dr. Sam thanked the Board for freezing tuition and the tax levy for the past 6 years. Moving forward we may need to increase both.

**9. Review Board Actions on the June 13, 2023 Regular Board Meeting Agenda**

**A. Purchases**

1. Annual Trane HVAC Equipment Maintenance
2. Advertising Services – Cable Television and On-Demand
3. Digital Advertising Services
4. Background Check Services
5. Interpreter Services
6. Ratification – IT Equipment & Supplies Purchase
7. Ratification – Installation Services for Zoom Rooms
8. Ratification – Boomer Tractor Purchase
9. Ratification – Semi-Tractor Purchase
10. Simulation Environment Purchase

Trustee Rakow inquired whether the simulation environment purchase is unique to our area. ECC will have the only 360 degree equipment in the area. This will be advantageous for emergency services training.

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**B. Other Agenda Items**

No additional questions were brought forward on any agenda items.

**10. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

*The Board recessed at 4:20 p.m. and reconvened at 4:32 p.m.*

**11. Old Business**

Trustee Nowak inquired about the status of several items he had mentioned previously. Dr. Sam explained that we are looking into the benches around the lake and mentorship program. Also, additional updates are forthcoming regarding the land acknowledgment.

**12. New Business**

**A. Items of Professional Growth**

**1. Board Retreat – June 21-22, 2023**

A brief overview of the Board Retreat was provided.

**2. ACCT Leadership Congress – October 9-12, 2023 – Las Vegas, NV**

Information will be provided to the trustees requesting confirmation of their attendance. Dr. Sam indicated that both of ECC's presentations were accepted. However, only one would fit into the schedule. It was recommended that the presentation on predictive analytics be the presentation that moves forward.

**3. October Board Meeting Dates – Conflict with ACCT Leadership Congress**

A board action for the August board meeting to reflect the new dates, October 16 and October 17. Delegate selection will be discussed in August.

**4. Community Engagement Events for FY 2024**

The FY 2024 community engagement list was shared with the Board. Event participation will be distributed when completed.

**B. President's Remarks**

Dr. Sam will offer his remarks during tomorrow's regular board meeting.

**C. Chair's Remarks**

- The annual ECC Foundation Golf Classic dinner is tonight at 5:00 p.m.
- Trustees that attended the ICCTA Annual Convention in Normal, IL completed their training. For those unable to attend, the mandatory training from ICCTA should be available in September to complete.
- As of July 1, Dr. Sam will be the President of Illinois Council of Community College Presidents (ICCCP).
- Marketing will complete an application for ACCT's CEO award to honor Dr. Sam.

**D. Announcements**

There were no announcements. Student Trustee Kolbusz requested confirmation of the location for the Board Retreat.

**E. Issues for Next Month's Agenda**

No issues were brought forward.

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**13. Adjournment**

***Motion:*** Trustee Rodriguez moved to adjourn the meeting.

***Second:*** Trustee Nowak seconded the motion.

***Voice Vote:*** Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks;  
Nay, 0; Student Trustee Kolbusz, aye. Motion carried.  
The meeting was adjourned at 4:52 p.m.

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Shane Nowak, Board Secretary

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Diane Kerruish, Board Recorder