

**COMMITTEE OF THE WHOLE MINUTES
MAY 8, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, April 10, 2023, in Building E, Room E125, Seigle Auditorium.

1. Call to Order by Presiding Officer

Chair Redmer called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Dr. Redmer, Ms. Rakow, Mr. Nowak, Mr. Rodriguez, Ms. Arroyo, Mr. Parks and Student Trustee, Mr. Kolbusz.

Trustees absent: Dr. Ollayos arrived at 3:37 p.m.

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP, Teaching, Learning and Student Development; Dr. Wagner, VP, Business & Finance; Dr. Garber, VP, Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting

No considerations necessary at this meeting.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee Kolbusz.

4. Approval of Meeting Minutes of the Committee of the Whole, April 10, 2023

Chair Redmer requested approval of the minutes of April 10, 2023.

Motion: Trustee Nowak moved to approve the minutes as presented.

Second: Trustee Rakow seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Rodriguez, Arroyo, Parks; nay, 0; Student Trustee Kolbusz, aye: motion carried.

5. Public Notice – Illinois Public Act 102-1088-Decennial Committee on Local Government Efficiency

The public hearing was convened at 3:33 p.m. Notice of the public hearing was published in conformity with the law and Illinois Public Act 102-1088.

A. Appoint the Committee

The committee will be comprised of the trustees, including the student trustee, the president or his designee(s) and two residents of the District 509 community; Eric Larson and Jenni Betancourt.

COMMITTEE OF THE WHOLE MINUTES
MAY 8, 2023

Motion: Trustee Nowak moved to approve the proposed appointments.
Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 6; Redmer, Rakow, Nowak, Rodriguez, Arroyo, Parks; nay, 0;
Student Trustee Kolbusz, aye: motion carried.

B. Discussion on Past and Current College Efficiencies

Mr. Vasquez explained the purpose of this new committee to the board members. Dr. Garber summarized the current efficiencies and procedures in place at this time. Included, but not limited to are the following: annual performance report, goals and strategic plan, accreditation, academic program review, student services annual report. The data taskforce and the ATD report.

C. Discussion on Future Opportunities for Increased Efficiencies and Accountabilities

Discussion was held. Dr. Sam stated that ECC has an internal auditor that will also be helping with this ongoing process.

D. Scheduling of Future Meetings

Chair Redmer suggested that these meetings align with future Committee of the Whole meetings. There were no objections to this suggestion. Future hearing will be scheduled and published appropriately.

Chair Redmer asked if any member of the audience had any comments about the discussion held today. With no comments she asked for a motion to close the public hearing at 3:47 p.m.

Motion: Trustee Parks moved to close the public hearing.
Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks;
nay, 0; Student Trustee Kolbusz, aye: motion carried.

6. Presentations

A. College Transitions & Secondary Partnerships – Dr. Kyla Wegman

Dr. Wegman summarized the history of the Alliance for College Readiness and the transition to Alliance for College and Career Student Success. 85 high school students will be graduating with their Associates Degree before they receive their high school diploma.

Dr. Sam and the Trustees offered comments of support. Discussion was held regarding support for students' emotional/mental health, what type of criteria needs to be met to be in this program, and a breakdown per district for the participants.

7. Construction Update

Dr. Wagner provided an overview of the current construction projects on campus. The following items were highlighted:

- Video Monitoring Upgrade Project (Marketing) – Product demonstrations and reviews by Marketing and IT are currently in progress.

COMMITTEE OF THE WHOLE MINUTES
MAY 8, 2023

- Campus Doors and Security System Upgrade – Three bids were received and opened last month. CDB has not yet announced who was awarded the contract.
- New Truck Driving Classroom Building – This project continues to be on hold pending the completion of the site survey by WT Group.
- Building H Phase II – Old equipment was removed from the roof last week and the new equipment has been set in place. Painting in much of the classroom area is complete and installation of the flooring is currently in progress. Excavation for the scenery shop has been completed and forms for the footings are being constructed.
- Building G Auto Shop Approach Apron Repair Project – Phase I has been completed and the start date for Phase II has been moved up to 5/19/23.
- Building B Chimney Restoration – Masonry work is complete and the permanent flue cap has been set in place. Installation of the automated flue dampers and lightning protection is in progress.
- Building A – 3rd Floor Buildout – There are a couple of open items on the list to complete.
- Manufacturing and Technology Center Building – WT Group continues to work on the site survey. HLR has begun the wetland delineation study. DLA has been given direction as to the site location of the new building and will be presenting to the Board in June.

8. Review Board Actions on the May 9, 2023 Regular Board Meeting Agenda

A. Purchases

1. 9-1-1 Computer-Aided Simulator Purchase (Board Action No. 203-S-23)
2. Adult Mental Health First Aid Training (Board Action No. 204-A-23)
Trustee Ollayos indicated that she was pleased ECC will be addressing adult mental health.
3. Annual Firm Alarm System Testing (Board Action No. 205-B-23)
4. Arts Center 2023-2024 Season Booklet (Board Action No. 206-M-23)
5. Intersect Software Renewal (Board Action No. 207-T-23)
Trustee Rakow requested some clarification regarding this item. Information will be shared prior to the board meeting.
6. Programmable Logic Controllers and Mechatronic Trainers (Board Action No. 208-S-23)
7. Temporary Supplemental Custodial Campus Cleaning (Board Action No. 209-B-23)
Clarification was provided regarding the need to continue with temporary supplemental cleaning on ECC campuses. We continue to experience vacancies in the custodian area.
8. Welding Glass and Supplies (Board Action No. 210-S-23)

B. Other Agenda Items

Trustee Nowak requested that item 9H, Consulting Services Board Retreat June 2023 be removed from the consent agenda for separate consideration.

COMMITTEE OF THE WHOLE MINUTES
MAY 8, 2023

Trustee Rakow indicated a concern with the EWC budget regarding the part-time and full-time clerical positions. Dr. Heinrich stated that the part-time position is held by a long-term employee which accounts for the salary level. It is not an error. Dr. Sam and Dr. Heinrich provided an overview of the evolution of the Education and Work Center (EWC) in Hanover Park.

9. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 4:34 p.m. and reconvened at 4:45 p.m.

10. Old Business

There was no old business to discuss.

11. New Business

A. Items of Professional Growth

1. ICCTA Annual Meeting and Awards – Normal, IL – June 1-3, 2023

Trustees Redmer, Ollayos, Parks, Arroyo and Student Trustee Kolbusz will attend.

2. Board Retreat – June 21-22, 2023

Dr. Bruce Leslie, ACCT facilitator, will present on Day 1 for 3 hours. A book has been recommended by Dr. Leslie and will be provide to trustees.

3. Invocation at Board Meetings

Trustee Nowak would like for leaders in the community to attend ECC's board meetings and provide an invocation at the start of each meeting. Discussion was held and Mr. Vazquez provided the legal ramifications for doing this, as it is a violation of church and state. Mr. Vazquez strongly advised against moving forward with this.

4. Trustee Legislative Liaison – Job Description Modification

The legislative liaison job description modification to include a co-liaison in this role was discussed. There were no concerns with this suggestion. This will be added to the June 13, 2023 regular board meeting agenda for action.

5. Sensational 75 – Criteria for Nominations

Dr. Sam indicated that the actual nomination may be more important than listing criteria. We intend to be flexible in reviewing the nominations and the Fab 50 may be included as part of the 75. The nominations will be shared with the Board before naming the Sensational 75.

6. Upcoming Community Engagement Events

Ms. Kerruish reviewed the upcoming community engagement events that Trustees are slated to attend.

B. President's Remarks

- Dr. Sam indicated he will offer comments on item J7 during tomorrow's regular board meeting if needed.
- Dr. Sam is reviewing the tuition waiver for 65 & over and will report back to the Board once completed. During the state budget crisis ECC reverted to following the law versus the added benefit we originally provided.

COMMITTEE OF THE WHOLE MINUTES
MAY 8, 2023

C. Chair's Remarks

- The Trustee group photo will take place tomorrow at 4:45, prior to the regular board meeting.
- A Lobby Day report will be provided tomorrow at the regular board meeting.

D. Announcements

Trustee Ollayos shared that the deadline for submissions for the Sensational 75 is June 30, 2023.

E. Issues for Next Month's Agenda

No issues were brought forward.

12. Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Arroyo, Parks; Nay, 0; Student Trustee Kolbusz, aye. Motion carried.
The meeting was adjourned at 5:14 p.m.

Shane Nowak, Board Secretary

Diane Kerruish, Board Recorder