

**COMMITTEE OF THE WHOLE MINUTES
MARCH 13, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, March 13, 2023, in Building E, Room E125, Seigle Auditorium/Virtual.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:46 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee, Ms. McVey. Trustees participated in-person.

Trustees absent: Dr. McCreary

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors.

2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting

No considerations necessary at this meeting.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Student Trustee McVey.

4. Approval of Meeting Minutes of the Committee of the Whole, January 23, 2023

Chair Rakow requested approval of the minutes of January 23, 2023.

Motion: Trustee Nowak moved to approve the minutes.

Second: Trustee Rodriguez seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye: motion carried.

Dr. Sam stated that items brought forward by Trustee Nowak; such as installing benches around Spartan Lake and alumni mentors for students have not been forgotten and will be reported on at a future meeting.

5. Presentations

A. Workforce Development and Continuing Education – Dr. De rosier-Cook

This presentation is postponed to a future Committee of the Whole Meeting.

COMMITTEE OF THE WHOLE MINUTES
MARCH 13, 2023

B. TikTok – Dr. Garber, Dr. Webb

Dr. Webb provided an overview of how Marketing & Communications uses TikTok to promote ECC. She shared the origins of TikTok and the usage demographics and statistics. Dr. Garber discussed the security concerns with the platform and assured the Board that ECC has the appropriate network and data security in place to protect the College. Trustee Nowak thanked Dr. Webb and Dr. Garber for their presentation and shared that he is concerned with TikTok being linked to China's Communist Party. Dr. Sam indicated that the topic has been discussed at the Cabinet level and that due to the precautions we take, we feel secure. Trustee Rodriguez, having 20 years of IT experience, explained that in his opinion TikTok will not have access to any information that we do not provide knowingly. This is similar to Twitter, Facebook, Instagram, and Amazon. Dr. Sam believes that this platform has helped increase our enrollment significantly over the last two semesters and unless, at some point, the Department of Education tells us not to use it, we should not leave ourselves at a disadvantage among all other colleges. Trustees Ollayos and Duffy offered their appreciation for the presentation and experience on the matter.

Motion: Trustee Nowak moved to have ECC remove themselves from the TikTok platform.

Second: The motion was not seconded. Motion failed.

C. Board Meeting Recordings / Posting on Website – Dr. Sam

In an effort to make the process more efficient, moving forward the Committee of the Whole and Board Meetings will be recorded. These recordings will be posted on the website within 24-48 hours of each meeting and will be left on the website for one year. There will no longer be a virtual attendance component for Board meetings.

6. Construction Update

Dr. Wagner provided an overview of the current construction projects on campus.

The following items were highlighted:

- Building A – 3rd Floor Buildout – The uninterrupted power source has been delivered and restored. There are a couple of open items on the list to complete.
- Building B Chimney Restoration – Masonry work continues to be suspended for the winter months and is set to begin March 27.
- Building G Auto Shop Approach Apron Repair – Pre-construction meeting took place on March 3 with construction to begin March 27.
- Building H Phase II – Construction fencing is up and the contractor broke ground last week.
- Campus Doors and Security System Upgrade – Bid documents have been released and the bids are due on April 4.
- Video Monitoring Upgrade – This project is in the survey and design stages.
- New Truck Driving Classroom Building – A meeting will be scheduled with the City to discuss the necessary zoning variance.
- Manufacturing and Technology Center Building – Once final placement of the building is determined the architects will present their designs to the Board.

COMMITTEE OF THE WHOLE MINUTES
MARCH 13, 2023

Chair Rakow asked if the zoning variance for the Truck Driving project will affect the Manufacturing Center and Dr. Wagner assured the Board that they are separate of one another and both projects can move forward independently. Trustee Nowak inquired about the timeline for the variance. Dr. Wagner explained that we would working with the City in May on the variance. In addition, the plat of survey is forthcoming.

7. Review Board Actions on the March 14, 2023 Regular Board Meeting Agenda

A. Purchases

1. Annual Carpentry Services (Board Action No. 144-B-23)
2. Building H Furniture Purchase (Board Action No. 145-B-23)
3. Building H Signage Purchase (Board Action No. 146-B-23)
4. Cloud Storage Purchase (Board Action No. 147-T-23)
5. Contract for Professional Commissioning Fees (Board Action No. 148-C-23)
6. Contract for Professional Plat of Survey Fees (Board Action No 149-A-23)
7. Dashboard Data Consultant (Board Action No. 150-A-23)
8. Instructional and Office Replacement Computers and Monitors
(Board Action No. 151-T-23)
9. Laptop and Docking Station Purchase (Board Action No. 152-T-23)
10. Internet Services Renewal (Board Action No. 153-A-23)
11. Interpreter Services (Board Action No. 154-A-23)
12. IT Equipment Purchase (Board Action No. 155-T-23)
13. Bus Transportation for Spring Break College Campus Visits for TRiO Student Support Services (Board Action No. 156-S-23)
14. Lodging for Spring Break College Campus Visits for TRiO Student Support Services (Board Action No. 157-S-23)
15. Ratification of Spring Baseball Bus Transportation (Board Action No. 158-S-23)
16. Ratification of the Sale of Used Computer Equipment (Board Action No. 159-A-23)
17. Spartan Terrace Restaurant Furniture and Carpet (Board Action No. 160-B-23)
18. Summer Camps for Underserved Secondary Students (Board Action No. 161-S-23)

B. Other Agenda Items

Trustee Nowak requested that item I.5, Amendment to President's Contract (Board Action No. 166-P-23) be removed from the consent agenda for separate discussion, per Trustee McCreary's request. Chair Rakow requested clarification on how the vendor for item A.5 above; Contract for Professional Commissioning Fees was determined. Ms. Singleton provided clarification. Chair Rakow also inquired about item A.7 above; Dashboard Data Consultant. Dr. Garber confirmed the extension of the contract will allow for completion of the project.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 4:30 p.m. and reconvened at 4:42 p.m.

9. Old Business

There was no old business to discuss.

COMMITTEE OF THE WHOLE MINUTES
MARCH 13, 2023

10. New Business

A. Items of Professional Growth

1. President's Evaluation (due April 3, 2023)

A copy was provided with this month's board packet. Include explanations, where necessary.

2. Board Self-Evaluation (due April 3, 2023)

A copy was provided with this month's board packet. Include explanations, where necessary.

3. Board Goal Assessment (due April 3, 2023)

A copy was provided with this month's board packet. Include explanations, where necessary.

4. Board Retreat Dates / Facilitator (June 21 and 22, 2023)

Vice-Chair Redmer will lead the retreat. There will be 4 hours of virtual training with the facilitator representing ACCT. Linda Kolbusz will facilitate the remainder of the two-day meeting. Newly elected trustee training will be addressed at a separate meeting which may include input from Mr. Vazquez and Dr. Garber.

5. Date to Seat New Board Following Election and Reorganizing Board (April 25, 2023)

Possible dates were discussed. April 24 will not work due to scheduling conflicts. A special meeting will be held May 1 at 5:30 p.m.

6. Upcoming Community Engagement Events

Ms. Kerruish reviewed the upcoming community engagement events that Trustees are slated to attend.

B. President's Remarks

Dr. Sam will share his remarks at the Regular Board Meeting on Tuesday, March 14.

C. Chair's Remarks

Three students are running for the Student Trustee position and the election is next week. Voting will be online and current students can vote. Student Trustee McVey was nominated by the Trustees for ICCTA's Gigi Campbell award. Chair Rakow thanked Ms. McVey for her service this year.

D. Announcements

There were no announcements.

E. Issues for Next Month's Agenda

Trustee Nowak suggested the Board consider gifting some land back to the groups defined in the indigenous land acknowledgement document presented to the Board in December, 2022. The College may choose to celebrate with the community on Indigenous People's day in October.

11. Adjournment

Motion: Trustee Rodriguez moved to adjourn the meeting.

Second: Trustee Nowak seconded the motion.

Voice Vote: Aye, 6; Rakow, Redmer, Duffy, Nowak, Ollayos, Rodriguez; Nay, 0; Student Trustee McVey, aye. Motion carried.
The meeting was adjourned at 5:01 p.m.