

**COMMITTEE OF THE WHOLE MINUTES  
JANUARY 23, 2023**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, January 23, 2022, in Building E, Room E100.01/Virtual.

**1. Call to Order by Presiding Officer**

Chair Rakow called the meeting to order at 3:01 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Ms. Rakow, Dr. Redmer, Mr. Duffy, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee, Ms. McVey. Trustees participated in-person.

*Trustees absent:* Dr. McCreary

*ECC Staff present:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors.

**2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting**

No considerations necessary at this meeting.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Redmer. Introductions of those in attendance were made.

**4. Approval of Meeting Minutes of the Committee of the Whole, December 12, 2022**

Chair Rakow requested approval of the minutes of December 12, 2022.

*Motion:* Trustee Nowak moved to approve the minutes.

*Second:* Trustee Rodriguez seconded the motion.

*Roll-Call Vote:* Aye, 6; Rakow, Redmer, Duffy, Nowak, Ollayos, Rodriguez; nay, 0; Student Trustee McVey, aye: motion carried.

**5. Presentations**

**A. Academic Development and Learning Resources – Mr. Moore**

Mr. Moore shared that this area has been reorganized and spoke on the different services within, including academic support services, distance learning and the library. During the pandemic there were 420 new online courses and 244 new hybrid courses. Tutoring and the library had to shift to provide online services. Post-pandemic we have a balance of online and in-person tutoring. Trustee Nowak inquired as to how the College anticipates moving forward. Mr. Moore explained that we will continue to expand face-to-face, but

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will look different than prior to the pandemic. We will continue to have more courses online, now that we know we can do it. Dr. Sam explained that there has been a strong desire for in-person learning over the past year. Further discussion was held regarding fill rates for the different types of courses, as well as, providing technical support for students.

**B. Sustainability, Business & Career Technologies – Ms. Taylor**

Ms. Taylor introduced her team and reviewed some division updates, including the installation of the smart factory mechatronics for the IST (Maintenance Tech) Program. Professor Chris Sikora reviewed the CAD update and the new class offerings in his department. Director Todd Anderson explained that there is a driver shortage in the truck driving industry by about 60,000 drivers and is expected to get worse. Student enrollment at ECC has increased by 200% in this program. Chief Ron Two Bulls spoke on the fire sciences enrollment and indicated that it is increasing. ECC also has a career exploration program for high school students that will also help increase enrollment. Ms. Taylor ensured the Board that they are doing a lot to ensure the program will be relevant once the doors open. Dr. Sam mentioned that on March 16, ECC will be hosting a breakfast for manufacturers and Congressman Krishnamoorthi will announce the funds ECC will be receiving. Chair Rakow asked for an example for how we might remove barriers for students in these programs. Associate Dean Tyler O'Donnell explained that in his prior role, he would advise students to work with faculty to remove any necessary prerequisites, when able to.

**6. Construction Update**

Dr. Wagner provided an overview of the current construction projects on campus.

The following items were highlighted:

- Manufacturing Center –Stakeholder/faculty meetings have been held. Quotes for updated campus plat of survey, plat of consolidation and title searches are currently under review.
- Building A – 3<sup>rd</sup> Floor Buildout – Final proposal for corrected signage, shipping of wireless access points and the UPS unit that was found to be incompatible with our systems are all still pending. DLA and IHC are working to get updates from the electrical contractor and Serigraphics.
- Building B Office Renovation Project – Construction has been completed, furniture has been installed and the department occupants have moved back in.
- Building B Chimney Restoration – Boilers are online with the new flue liner. Masonry work continues to be suspended for the winter months.
- Building G IRE Office Suites – Punch list items have been completed and the final invoices are being processed for payment.
- Building G Auto Shop Approach Apron Repair – Contract with TOR Construction has been completed. Construction is scheduled to start in March, 2023.
- Building H Phase II – The move out of building H has been completed. A board action for approval of additional moving & storage funds is on the agenda this month. Construction/demolition is underway. Music wing entrance H1-10 has been closed to the public until further notice due to construction.

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- New Truck Driving Classroom Building – City permit is still pending. Discussions with the City regarding placement of the building are in progress.
- Campus Doors and Security System Upgrade – Bid documents have been completed and CDB is scheduled to release the project for bid next month.
- Video Monitoring Upgrade – A board action for professional consulting services is on the agenda for review this month. The project and bid documents will be fully developed over the next few months and a board action for related construction costs will be presented in June, to be funded in FY24.

Trustee Redmer inquired about the architectural plans for the Manufacturing Center. Dr. Wagner provided that the stakeholder meeting data is still being compiled. The architect will be here in May/June and the bid documents will go out this summer. Trustee Rakow inquired as to how long the construction period would be once all the necessary permits are in place. Dr. Wagner expects a one-year construction period.

## **7. Review Board Actions on the January 24, 2023 Regular Board Meeting Agenda**

### **A. Purchases**

1. Architectural Fees – Internal Digital Signage Project
2. Moving & Storage – Building H Renovation Project
3. Technology Equipment Upgrade
4. Zoom Room Equipment Purchase

### **B. Other Agenda Items**

No questions or concerns were brought forward on any agenda items listed.

## **8. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

Dr. Sam asked guest Ms. Amy Perrin to share some wonderful news about student loans at ECC. Ms. Perrin shared that the cohort default rate has been as high as 20.5% in FY2011 and is now at 2.5%. Also, that the number of student's borrowing student loans has decreased by 82%. Lastly, the total amount of student loans borrowed has decreased by 80%. This is due in large part to ECC's mandatory loan counseling sessions implemented in spring, 2011.

*The Board recessed at 4:03 p.m. and reconvened at 4:18 p.m.*

## **9. Old Business**

There was no old business to discuss.

## **10. New Business**

### **A. Items of Professional Growth**

#### **1. ACCT National Legislative Summit**

Chair Rakow, Trustee Duffy, Trustee Ollayos and Student Trustee Alison McVey plan on attending. Dr. Toya Webb will also be in attendance and is finalizing the schedule. A final draft of the script and the annual community report will be provided as well.

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**2. ICCTA Meeting – March 10-11, 2023**

Trustees Ollayos, Redmer, Rodriguez, Rakow and Nowak plan to attend.

**3. Review Board Goals**

The Trustees reviewed the annual goals adopted for FY23.

**4. Upcoming Community Engagement Events**

Ms. Kerruish reviewed the upcoming community engagement events that Trustees are slated to attend.

**B. President's Remarks**

- Dr. Sam shared that a board action will be brought in March for the ratification of Ms. Susan Taylor Demming filling the vacant position of Executive Director of the Foundation. She was unanimously endorsed by all groups participating in the interview process.
- Dr. Sam advised that the April committee of the whole meeting will be abbreviated as Trustee Duffy's retirement celebration will start at 5:30 p.m. on April 10.
- Dr. Sam will be bringing a board action to the March board meeting granting Dr. Mary Hatch, Dr. Mi Hu and Dr. Ruixuan Mao emeritus status.
- Dr. Sam will be out of the country the week before and week of Spring Break.
- An enrollment update will be provided at tomorrow's board meeting.

**C. Chair's Remarks**

Chair Rakow encouraged the Trustees to view the recording of the employee convocation as some great information was shared.

**D. Announcements**

There were no announcements.

**E. Issues for Next Month's Agenda**

Trustee Nowak inquired whether ECC plans to follow the federal government's ban on TikTok due to security concerns. Dr. Sam will address this with IT and will report back at the March board meeting.

**11. Adjournment**

**Motion:** Trustee Ollayos moved to adjourn the meeting.

**Second:** Trustee Redmer seconded the motion.

**Voice Vote:** Aye, 6; Rakow, Redmer, Duffy, Nowak, Ollayos, Rodriguez; Nay, 0; Student Trustee McVey, aye. Motion carried.  
The meeting was adjourned at 4:50 p.m.

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John Duffy, MS Ed, Board Secretary

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Diane Kerruish, Board Recorder