

**COMMITTEE OF THE WHOLE MINUTES
AUGUST 8, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, August 8, 2022, in Building E, Room E100.01/Virtual.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:01 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Dr. Ollayos and Student Trustee, Mr. Rodriguez, Ms. McVey. Trustees participated in-person.

Trustees absent: None

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors.

2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting

No considerations necessary at this meeting, as all trustees are in attendance.

3. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Duffy.

4. Approval of Meeting Minutes of the Committee of the Whole, June 13, 2022

Chair Rakow requested approval of the minutes of June 13, 2022.

Motion: Trustee McCreary moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos; nay, 0; abstain, 1; Rodriguez, Student Trustee McVey, aye: motion carried.

5. Construction Update

Dr. Wagner provided an overview of the current construction projects on campus.

The following items were highlighted:

- Building A 3rd floor build-out
- Building B chimney restoration project
- Building G IRE office suite project
- Building G auto shop approach apron repair project
- Building H phase II
- New Truck Driving classroom building project
- 600 S. McLean Blvd (Colonial) removal of water service line

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- Building engineers office project
- Culinary expansion and renovation – preliminary recommendation is to approach this project in phases.
- Athletics area in Building J needs assessment to be done
- Manufacturing Center approvals and State of IL funding

Chair Rakow inquired about the 11.4 million released from the State of IL for the architectural and engineering services versus the 55 million total amount budgeted. The architectural fees alone are based on 2.8 million.

6. Review Board Actions on the August 9, 2022 Regular Board Meeting Agenda

A. Purchases

1. Architectural Fees – Truck Driving (Board Action No. 017-A-23)

There were no comments or questions on this item.

2. Building B – Emergency Fire Door (Board Action No. 018-B-23)

There were no comments or questions on this item.

3. Building E – Furniture Purchase (Board Action No. 019-B-23)

There were no comments or questions on this item.

4. Building H – Audio System Upgrades (Board Action No. 020-B-23)

Chair Rakow inquired about the lowest bidder for this action. The lowest bidder was disqualified as the vendor did not submit all required documents outlined in the bid.

5. Building H – Phase 2 Renovation (Board Action No. 021-B-23)

There were no comments or questions on this item.

6. End User Software Support Subscription (Board Action No. 022-T-23)

There were no comments or questions on this item.

7. Plumbing Supplies (Board Action No. 023-B-23)

There were no comments or questions on this item.

8. Simulators Extended Warranty Renewal (Board Action No. 024-I-23)

Trustee McCreary requested clarification regarding the simulators. The simulators associated with this board action are for the truck driving program and the fire sciences program.

B. Other Agenda Items

Trustee Nowak requested clarification of “cultural competency in hiring”.

Mr. Ray explained that new parameters have been set for employment search committees and those who serve on the committees will be provided diversity training.

7. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

9. New Business

B. President’s Remarks

- Dr. Sam shared the fall term enrollment numbers and mentioned that we are up 15.8% for the headcount and 11% for credit hours.
- Aspen Day will be celebrated at 2 p.m. in Building E on September 12, 2022.

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- Kane County Teachers Credit Union (KCT) approached Dr. Sam about opening a branch within ECC for our employees and students. Members of the Board felt that this would be a wonderful service to provide.

The Board recessed at 3:31 p.m. and reconvened at 3:40 p.m.

8. Old Business

There was no old business to discuss.

9. New Business

A. Items of Professional Growth

1. Board Retreat Review / Approval of Board Goals

A simple edit to Goal 3 was discussed.

2. Board Policies

A task force consisting of Dr. McCreary & Mr. Rodriguez reviewed of the Board Policies as the policies require an annual review. The suggested edits were reviewed by the Board and discussion was held regarding Out-of-State Travel for board members. Mr. Duffy read a statement not in support of the proposed change. Dr. Redmer mentioned that attending two conferences per year better aligns with the board's goals and sees it is an investment, not an expense. Dr. McCreary is in support of conserving money and recommended attending a second conference online, as opposed to in-person. The Chair mentioned that prior to board members traveling a board action has to be approved. The discussion continued with possible alternative wording to be provided for consideration. This section of the policy will be presented as a separate board action in September.

Other small adjustments were suggested and agreed upon.

3. Future Board Meetings

It was proposed that the video recordings of board meetings only be on the website for 60 days. Mr. Nowak and Dr. McCreary are in support of leaving them online indefinitely. Mr. Vazquez stated that we are not lawfully required to keep them posted. Dr. Ollayos will ask ICCTA to conduct a short survey to see how other colleges are handling recordings of board meetings.

4. Community Engagement Events

Ms. Kerruish reminded the board members to provide their availability as soon as possible, if they haven't done so already.

B. President's Remarks

Please see Dr. Sam's remarks above, as they were given prior to the short recess.

C. Chair's Remarks

Chair Rakow reminded the Board about the group photo tomorrow at 4:45 p.m. The Board is invited to attend the Center for Emergency Service's 2nd 1st Responders Round Table on August 31, 2022 at 7:30 a.m. Trustees shared comments about their attendance at National Night Out events and community celebrations.

D. Announcements

The Foundation Gala is scheduled for September 17th at the Q Center. The Latinas in Law Enforcement will be having their first annual luncheon at ECC on September 22nd.

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E. Issues for Next Month's Agenda

Trustee Nowak inquired about the history and origin of the use of Latinx. Information will be provided.

10. Adjournment

Motion: Trustee Nowak moved to adjourn the meeting.

Second: Trustee Redmer seconded the motion.

Voice Vote: Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; Nay, 0; Student Trustee McVey, aye. Motion carried.
The meeting was adjourned at 4:47 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder