

**COMMITTEE OF THE WHOLE MINUTES
JUNE 13, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, June 13, 2022, in Building E, Room E100.01/Virtual.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:04 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak and Student Trustee, Ms. McVey. Trustees participated in-person.

Trustees absent: Mr. Rodriguez was absent. Dr. Ollayos arrived at 3:22 p.m.

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology, Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Redmer. Trustees and attendees introduced themselves. Trustee Duffy requested a moment for a personal privilege, which was granted. He updated trustees on his latest surgery and the outcome; which was very positive.

3. Approval of Meeting Minutes of the Committee of the Whole, May 9, 2022

Chair Rakow requested approval of the minutes of May 9, 2022.

Motion: Trustee McCreary moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 5; Rakow, Redmer, Duffy, McCreary, Nowak; nay, 0; Student Trustee McVey, aye: motion carried.

4. Manufacturing Center Review

Dr. Blacksmith provided a review of the meetings and interactions with elected officials regarding the proposed manufacturing center. Discussions and meetings began in 2019. In FY2023, ECC is slated to receive in excess of \$30 million from the State. In addition, funding requests have been made at the Federal level. This was a brief overview to provide background information for Student Trustee McVey and Trustee Rodriguez. Dr. Blacksmith reminded the trustees that money needs to be re-appropriated each year. Advocacy when in the community and talking points are geared toward the manufacturing center needs.

COMMITTEE OF THE WHOLE MINUTES
JUNE 13, 2022

5. Construction Update

Dr. Wagner provided an overview of the current construction projects on campus. She thanked Mr. Cook for all the work he has been doing on these projects. The following items were highlighted:

- Building A 3rd floor build-out
- Building B renovation project
- Building B chimney restoration project
- Building G IRE office suite project
- Building G auto shop approach apron repair project
- Building H phase II
- New Truck Driving classroom building project
- Building L, generator, HVAC and hot water heater
- 600 S. McLean Blvd (Colonial) final demolition
- Building F building engineers office project

Trustee McCreary inquired about the type of building being considered for the truck driving classroom; a pre-engineered building may be possible.

6. FY 2023 Budget

Trustee McCreary inquired about subsidizing more this year than last year. Dr. Wagner stated that athletics will show more due to the return of providing athletic scholarships. Food service has had a slow return and food costs have increased. Corporate and Continuing Education will see improvements going forward as we increase our offerings. The Childcare Center did receive some grant money this year.

7. Review Board Actions on the June 14, 2022 Regular Board Meeting Agenda

A. Purchases

- 1. Advertising Services – Effectv (Board Action No. 254-M-22)**
There were no comments or questions on this item.
- 2. Annual Firm Alarm System Testing (Board Action No. 255-B-22)**
There were no comments or questions on this item.
- 3. Brand Messaging: Focus Groups, Survey and Report (Board Action No. 256-A-22)**
There were no comments or questions on this item.
- 4. Building B – Boiler Chimney Restoration (Board Action No. 257-B-22)**
There were no comments or questions on this item.
- 5. Building J – Emergency Lighting Power System (Board Action No. 258-B-22)**
There were no comments or questions on this item.
- 6. Budget Software Purchase (Board Action No. 259-T-22)**
There were no comments or questions on this item.
- 7. Microscopes Purchase (Board Action No. 260-I-22)**
There were no comments or questions on this item.
- 8. Office Furniture Purchase – Building B (Board Action No. 261-B-22)**
There were no comments or questions on this item.
- 9. Plumbing Services (Board Action No. 262-B-22)**
There were no comments or questions on this item.

COMMITTEE OF THE WHOLE MINUTES
JUNE 13, 2022

10. Ratification of Regalia and Commencement Supplies (Board Action No. 263-A-22)

Trustee McCreary inquired about the additional amount being spent. There was a cost increase in several items. In addition, more students participated as those graduating during the past two years during COVID were invited to participate in commencement this year. This action was brought to the Board as it is over the \$25,000 ceiling for spending without Board approval.

B. Other Agenda Items

No concerns on other agenda items were brought forward.

8. Audience Wishing to Address the Board

There were no audience members wishing to address the Board.

The Board recessed at 3:46 p.m. and reconvened at 3:55 p.m.

9. Old Business

A. Video Recorded Board Meetings Uploaded to Website

Background information regarding the website uses and cybersecurity will be provided during closed session.

10. New Business

A. Items of Professional Growth

1. Community Events for FY2023

Chair Rakow indicated that the community events list for FY23 was included in the June board packet. There was some discussion on how to expand the events that trustees attend and/or participate in; such as community festivals in the area and the Boys & Girls Club in South Elgin and Streamwood. Enrollment is the strategic component regarding involvement in the standard activities and looking for new avenues. New activities should be reviewed to make certain that attendance and participation makes sense; will it benefit the College and enrollment.

B. President's Remarks

Dr. Sam stated that the letter that trustee's received regarding vaccinations has been addressed by Mr. Vazquez. ECC has not mandated vaccinations as a condition of enrollment. The Board was reminded that the ECC Foundation golf outing dinner today is at 6 p.m.

C. Chair's Remarks

Chair Rakow stated that the group photo will be postponed due to Mr. Rodriguez's absence.

D. Announcements

No announcements were mentioned.

E. Issues for Next Month's Agenda

No items were brought forward for next month's agenda.

COMMITTEE OF THE WHOLE MINUTES
JUNE 13, 2022

11. Recess to Closed Session

- A. To discuss minutes of meetings lawfully closed under this Act...
- B. To consider the appointment, employment, compensation, discipline performance or dismissal of specific employees, specific individuals who serve as independent contractors in...an educational setting...
- C. To discuss litigation, when an action...has been filed...or when the public body finds that an action is probable or imminent...
- D. To consider collective negotiation matters...for one or more classes of employees,,
- E. To discuss security procedures...and the use of personnel and equipment...to respond to an actual, a threatened, or reasonably potential danger...to public property...
all pursuant to Chapter 5 of the *Illinois Compiled Statutes* Sections 120/2 (c) (21, 1, 11, 2 and 8, respectively)

Motion: Trustee McCreary moved to recess to closed session.

Second: Trustee Nowak seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos; Nay, 0;
Student Trustee McVey, aye: motion carried at 4:16 p.m.

12. Reconvene Open Session

Motion: Trustee Nowak moved to return to open session.

Second: Trustee Ollayos seconded the motion.

Roll-Call Vote: Aye, 6; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos; Nay, 0;
Student Trustee McVey, aye: motion carried at 4:49 p.m.

13. Adjournment

Motion: Trustee Duffy moved to adjourn the meeting.

Second: Trustee McCreary seconded the motion.

Voice Vote: Aye, 6; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos;
Nay, 0; Student Trustee McVey, aye. Motion carried.
The meeting was adjourned at 4:50 p.m.

John Duffy, MS Ed, Board Secretary

Diane Kerruish, Board Recorder