

**COMMITTEE OF THE WHOLE MINUTES
MARCH 7, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, March 7, 2022, in Building E, Room E100.01/Virtual.

1. Call to Order by Presiding Officer

Chair Rakow called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

Trustees present: Ms. Rakow, Dr. Redmer, Dr. McCreary, Mr. Nowak, Dr. Ollayos, Mr. Rodriguez and Student Trustee, Mr. Allen.
Trustees participated in-person.

Trustees absent: Mr. Duffy

ECC Staff present: Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology, Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Trustee Redmer.

3. Approval of Meeting Minutes of the Committee of the Whole, January 24, 2022

Chair Rakow requested approval of the minutes of January 24, 2022.

Motion: Trustee McCreary moved to approve the minutes as presented.

Second: Trustee Nowak seconded the motion.

Roll-Call: Aye, 5; Rakow, Redmer, McCreary, Nowak, Ollayos; nay, 0; abstain, 1; Rodriguez; Student Trustee Allen, aye; motion carried.

4. Presentations

A. Construction Updates

Mr. Ed Cook, managing director of construction and plant operations provided an update to all of the recently completed, on-going and up-coming construction work being done on campus. Updates on the following were provided:

- Chiller Replacement Project
- Building F Plaza Entrance
- Building D Hot Water Heating Pipe Re-routing Project
- Building F – Engineer’s Office Project
- Building A - 3rd Floor Buildout Project
- Building G – IRE Office Suite Project
- Demolition of 600 S. McLean Blvd.
- Boiler Plant Chimney Restoration

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5. Review Board Actions on the March 8, 2022 Regular Board Meeting Agenda

A. Purchases

- 1. Architectural Fees – Building A Renovation (Board Action No. 167-B-22)**
- 2. Architectural Fees – Building B Chimney Restoration (Board Action No. 168-B-22)**
- 3. Building G – Office Furniture (Board Action No. 169-B-22)**
- 4. Marketing Cloud Software Purchase (Board Action No. 170-T-22)**
- 5. Mechanical Maintenance Services (Board Action No. 171-B-22)**
- 6. Ratification of Childcare Playground Fence Replacement (Board Action No. 172-B-22)**
- 7. Ratification of Zoom Classroom Mobile Carts (Board Action No. 173-T-22)**
- 8. Spring 2022 Sports Bus Transportation (Board Action No. 174-S-22)**

Trustee McCreary inquired about the need for two buses. Clarification was provided.

B. Other Agenda Items

There were no questions regarding any other agenda items.

6. Audience Wishing to Address the Board

There were no audience members wishing to address the Board in-person. The Board did receive email communications regarding mask requirements at ECC, and were provided copies of each email from the following individuals:

- Jessica Klaibor
- Danielle Penman
- Teresa Petros
- Michelle Bettag
- Jake Bettag
- Caroline DeVillo
- Tammy Jarka
- L. Kathy Windsor
- Mitch Bridges
- Gabriella Lemanski
- Jeanine Murk
- Nicole Manning
- Becky Groth
- Susan Henry
- Marina Shusterman
- Linda Seraphin
- Mr. Cary Lane
- Laura Zenker
- Sherryl Aldridge
- Kristina Konstanty
- Lisa Raphael
- Debbie Mann
- Joe Morgan

The Board recessed at 3:48 p.m. and reconvened at 3:52 p.m.

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7. Old Business

A. COVID Mitigation Update

Mr. Vazquez provided an overview of the current status due to receiving an additional demand to bargain from ECCFA. The bargaining process needs to be completed before changing current mitigations. There are three MOAs for Board action at the March 8, 2022 meeting. Current compliance rates for employees is 98.6% and for students, 93%. Over \$900,000 of emergency Covid funds have been used for testing on campus via Vitality. Dr. Sam reminded the Board that the Governor's mandate continues regarding vaccinations and testing.

Chair Rakow read a statement outlining the work that has been done over the past two years. She assured everyone that the new guidance, and feedback from the unions, faculty, staff, students and community will be taken into consideration as our current mitigation efforts are reviewed. It is a fluid situation and understanding is appreciated as we work together to maintain a safe environment for everyone.

8. New Business

A. Items of Professional Growth

- 1. President Evaluation (due March 28, 2022)**
- 2. Board Self-Evaluation (due April 11, 2022)**
- 3. Board Goal Assessment (due April 11, 2022)**

Chair Rakow indicated that she will compile responses to the Board Goals document.

4. Board Retreat

Trustee McCreary will be leading the retreat this year and has contacted Ms. Kolbusz regarding submission of a contract for consideration at the April Board meeting. Two full days for the retreat were highly recommended and the Board determined that June 1 and 2, 2022 would be reserved for the retreat.

5. Upcoming Community Engagement Events

Ms. Kerruish reviewed upcoming community engagement events.

B. District 509 Future Teachers

This item will be postponed for discussion at the April Committee of the Whole.

C. President's Remarks

- Dr. Sam indicated that staff would look into submitting an RFP for insurance coverage.
- Dr. Sam will be leaving for Ghana March 13 and returning March 28, 2022. Dr. Sam provided a brief overview of an error with tax deductions on employee's W2s. A possible presentation will be made once the impact has been determined.
- Dr. Sam is recommending that the contract with the Youth Leadership Academy (YLA) end effective June 30, 2022. If there is a student in the pipeline at this time, ECC will honor the opportunity for that student to receive a scholarship.
- Dr. Sam is recommending that we discontinue posting the Board meeting recordings on YouTube and the website. Cyber-security concerns were reviewed.
- Dr. Greg Robinson is planning to retire in May, 2022.

Trustee McCreary inquired about hiring retention specialists. Dr. Sam confirmed that we have coaches in place; ECC does not refer to them as retention specialists.

Trustee Nowak requested that a board action regarding removing and not placing board meeting recordings on YouTube and website be provided at the April board meeting.

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D. Chair's Remarks

Chair Rakow reminded Board members to follow the guidelines and procedures regarding replies via email; please reply to the individual only, do not 'reply all'. When requesting to add items to the agenda, please inform the current chair. This should be done within the timeframes set in the Board's procedures.

Trustee Redmer provided an overview of the meetings held to-date regarding the Strategic Plan. The final document will come to the Board for approval in June, 2022. Opportunities to review the draft document are available online or via a QR code found on the posters located throughout campus. Dr. Sam indicated that everyone has the opportunity to contribute.

Chair Rakow reminded trustees that the annual re-organization of the Board will occur in April.

E. Announcements

- Trustee Redmer indicated that there are several organizations collecting winter coats, and other items for those displaced in Ukraine. She volunteered to take anything the Board wished to contribute to the collection location. Trustee Ollayos indicated that her church is also collecting funds for the relief effort.
- April 6, 2022; 4 – 5:30 p.m. ECC is hosting the ICCTA Western Region meeting via zoom format. It was suggested that this information be shared with all Illinois community colleges.

F. Issues for Next Month's Agenda

Trustee Nowak requested that information regarding a 3D printing program or certificate be reviewed at the April Committee of the Whole meeting.

Adjournment

Motion: Trustee Ollayos moved to adjourn the meeting.
Second: Trustee Nowak seconded the motion.
Voice Vote: Aye, 6; Rakow, Redmer, McCreary, Nowak, Ollayos, Rodriguez;
Nay, 0; Student Trustee Allen, aye. Motion carried.
The meeting was adjourned at 4:32 p.m.

Donna Redmer, EdD, Board Secretary

Diane Kerruish, Board Recorder