

**COMMITTEE OF THE WHOLE MINUTES  
DECEMBER 12, 2022**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, December 12, 2022, in Building E, Room E100.01/Virtual.

**1. Call to Order by Presiding Officer**

Chair Rakow called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Ms. Rakow, Dr. Redmer, Mr. Duffy, Dr. McCreary, Mr. Nowak, Mr. Rodriguez and Student Trustee, Ms. McVey. Trustees participated in-person.

*Trustees absent:* Dr. Ollayos arrived at 4:12 p.m.

*ECC Staff present:* Dr. Sam, President; Dr. Heinrich, VP Teaching, Learning and Student Development; Dr. Wagner, VP Business & Finance; Dr. Garber, VP Planning, Institutional Effectiveness and Technology; Mr. Vazquez, General Counsel; Ms. Kerruish, Recorder; ECC staff members and visitors.

**2. Consideration of and Possible Actions on Any Requests for a Board Member's Electronic Participation in Meeting**

No considerations necessary at this meeting.

**3. Pledge of Allegiance**

The Pledge of Allegiance was led by Trustee Nowak. Introductions of those in attendance were made.

**4. Approval of Meeting Minutes of the Committee of the Whole, November 14 2022**

Chair Rakow requested approval of the minutes of November 14, 2022.

***Motion:*** Trustee McCreary moved to approve the minutes.

***Second:*** Trustee Nowak seconded the motion.

***Roll-Call Vote:*** Aye, 6; Rakow, Redmer, Duffy, McCreary, Nowak, Rodriguez; nay, 0; Student Trustee McVey, aye: motion carried.

**5. Presentations**

**A. ABEC Distance Learning Experience – Dr. Hobson**

Elizabeth Hobson and members of the division; Sarah Burkhart, Michelle Kelty, Marcia Luptak, Dee Mallie, Colleen Stribling, and Erin Vobornik shared their experiences with the remote learning environment. They related stories about the impact on families, finding a silver lining, meeting student needs, community building, engagement with ECC and the community, and opening new doors to learning.

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**B. Academic Development and Learning Resources – Mr. Moore**

The presentation will be postponed as Mr. Moore was unable to attend the meeting.

**C. On-site Health Clinic Proposal – Mr. Ray**

Mr. Ray presented an overview of the possibility of ECC hosting a health clinic on-site. Basic health services would be provided by a third-party entity staffed by certified nurse practitioners and medical assistants. It is anticipated that space would be needed for two exam rooms, a waiting room and a washroom. Services would be available to employees, students and their dependents over age 2. There would be no cost for visits, however, lab costs would be billed to insurance or paid by the patient. Details will be outlined if we proceed with investigating the possibility of adding a health clinic at ECC.

**6. Construction Update**

Dr. Wagner provided an overview of the current construction projects on campus.

The following items were highlighted:

- Manufacturing Center – contracts have been signed. Stakeholder/faculty meetings have resumed.
- Building A – 3<sup>rd</sup> Floor Buildout – Thumb turn locks are installed. Signage has been approved. Corrected signage and wireless access points are still pending. DLA is following up on both items.
- Building B Office Renovation Project - Walls are up, hollow metal frames are in place and the new hot water system branch lines have been connected. Construction moves to B115 and B1325 later this week.
- Building B Chimney Restoration – Additional re-bar has been installed and a concrete transition has been poured. The new flue pipe is being connected to the boilers currently off-line and should be in use by Christmas. Masonry work is suspended due to winter conditions and will resume in March.
- Building G IRE Office Suites – The contractor was on site last week attempting to complete the outstanding items. Waiting for confirmation that the work is acceptable so the project can be complete and release of funds can occur.
- Building G Auto Shop Approach Apron Repair – Contract with TOR Construction is under review with construction scheduled to begin in March 2023.
- Building H Phase II – Contract with Hollander has been finalized. Final packing to be completed this week and movers will be on site December 19.
- New Truck Driving Classroom Building – Bid documents are ready for release pending the conclusion of open permitting discussions with the City of Elgin.
- KCT Branch – The agreement with KCT is in its final stages. A Board action will be presented at the January Board meeting. KCT's architect has provided preliminary floor plans and image renderings. The City of Elgin has notified the College that rezoning is not required and permits can be submitted.

Trustees Redmer and Duffy requested time to present comments regarding the pension presentation at the November Committee of the Whole meeting by Mr. Dabrowski. Chair Rakow allowed the time requested. Trustee Redmer presented information on teacher retirement plans with TRS and summarized her comments stating that teachers are not at fault for the state pension deficit.

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Trustee Duffy shared his opinion about the legal obligation that the state has to fund pensions and that the state has not honored that obligation.

**7. Review Board Actions on the December 13, 2022 Regular Board Meeting Agenda**

**A. Purchases**

1. Web-Based Virtual Simulation and Proctored Nursing Licensure Preparation Exams
2. Welding Metal Supplies Purchase

**B. Other Agenda Items**

No questions or concerns were brought forward on any agenda items listed.

Trustee Nowak asked that item 10.L be removed from the consent agenda for separate discussion.

**8. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board.

*The Board recessed at 4:40 p.m. and reconvened at 4:48 p.m.*

**9. Old Business**

There was no old business to discuss.

**10. New Business**

**A. Items of Professional Growth**

Trustee Redmer offered her review of *The Great Upheaval: Higher Education's Past, Present and Uncertain Future*. She also suggested that the College provide copies for trustees wishing to read it.

**1. Community Engagement Events**

Ms. Kerruish reviewed the upcoming community engagement events that Trustees are slated to attend.

**B. President's Remarks**

- Dr. Sam provided an overview of the 'practice' he has followed regarding honorary degrees and the addition of emeritus status for trustees. He further suggested that emeritus status be offered to administrators. This will be written as a procedure. No concerns were raised by trustees.
- Dr. Sam has recommended Ms. Susan Taylor Demming to fill the vacant position of Executive Director of the Foundation. She was unanimously endorsed by all groups participating in the interview process. A board action will be brought in January for ratification.

**C. Chair's Remarks**

- Chair Rakow reminded trustees that commencement exercises will be held Saturday at 10 am and 2 pm. Ms. Taylor Demming will be representing ECC at Mr. Floyd Brown's funeral, which take place on Saturday as well.

**D. Announcements**

- Trustee Ollayos mentioned the event she attended for retiring Waubensee President Sobek.
- Trustee Ollayos attended a community meeting at Ascension St. Joe's and met the new CEO, whose background is in training and nursing.

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- Trustee Ollayos also attended a reception in Hanover Township and relayed that experience.

**E. Issues for Next Month's Agenda**

- Trustee Nowak inquired whether ECC has a mentorship program with alumni. First generation college students could benefit with first generation alumni. Dr. Sam will address this with the Foundation.

**11. Adjournment**

***Motion:*** Trustee Ollayos moved to adjourn the meeting.

***Second:*** Trustee Redmer seconded the motion.

***Voice Vote:*** Aye, 7; Rakow, Redmer, Duffy, McCreary, Nowak, Ollayos, Rodriguez; Nay, 0; Student Trustee McVey, aye. Motion carried.  
The meeting was adjourned at 5:09 p.m.

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John Duffy, MS Ed, Board Secretary

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Diane Kerruish, Board Recorder